



# agriculture, forestry & fisheries

Department:  
Agriculture, Forestry and Fisheries  
REPUBLIC OF SOUTH AFRICA

**Directorate Genetic Resources**  
**Private Bag X973, Pretoria, 0001, South Africa**  
**Tel: +27 12 319 6382; Fax: +27 12 319 6298**

## **GUIDELINE FOR SUBMISSION OF ANNUAL REPORTS IN TERMS OF THE GENETICALLY MODIFIED ORGANISMS ACT, 1997**

### **A. INTRODUCTION**

The purpose of the document is to provide guidance for permit holders with regards to drafting and submission of annual reports.

### **B. PURPOSE OF THE ANNUAL REPORT**

The purpose of the annual report is to provide information to the regulators on performance of the activities carried out by the permit holder.

The following information must be included:

- 1. PERMIT HOLDER**
  - The name and the physical address of the local permit holder
  - Permit number and date:
  - Submission date of the report:
- 2. SUMMARY OF THE REPORT**
  - Provide a summary of the purpose, methodology, results and conclusion.
- 3. OBJECTIVE/S**
  - Provide a purpose of the activity
- 4. MATERIALS AND METHODS**
  - Any deviations from the information submitted in the application e.g, trial site/size and provide reasons thereof.
  - Description of the experiments conducted

- Detailed treatment of the samples

## **5. RESULTS AND DISCUSSION**

- The results should be in relation to the purpose of the activity
- Provide information on the performance of the GMO with respect to the introduced trait; e.g., for insect resistance crops, did the crop provide sufficient protection against the target pest?
- Discuss discrepancies; if results were unexpected explain why.

## **6. ADDITIONAL INFORMATION FOR COMMODITY CLEARANCE AND GENERAL RELEASE AS APPLICABLE:** (this section should include details of post-market monitoring)

- Detailed data from the insect resistance management and integrated pest management programs; e.g. cases of which farmers had to use chemical insecticides on insect resistant crop due to unacceptable infestation or damage levels, detailed information on the compliance by farmers regarding the non-spraying of the 5% refuge area)
- Detailed data on the monitoring of planting regime e.g. early detection of increased of insect resistance, educational programmes
- In depth data on the performance and efficacy of the GMO e.g. what was the level of increased yield or drought tolerance and was it robust at every site.
- Information on the stewardship program e.g. educational material and training.
- Information regarding any unanticipated adverse effects arising from the handling and use of the GMO.
- If any unanticipated adverse effects are detected, the likely impact to humans and communities.
- Information on who benefits from the technology e.g. gender of growers.

## **7. CONCLUSION**

- Provide any other relevant information.

### **C. SUBMISSION OF ANNUAL REPORTS**

Permit holders must submit an annual report to the Office of the Registrar (OoR) within 90 days of expiry date of permit.

#### **D. ASSESSMENT OF THE ANNUALREPORT**

- The OoR will assess the reports for:
  - a. compliance to the permit conditions
  - b. performance of GMO in relation to the purpose of the activities
  - c. stewardship activities
  
- The OoR will provide feedback to the permit holder within 60 days of submission of the report.

**N.B This document is solely a guideline and does not preclude the Executive Council, or the Office of the Registrar to request additional information in line with the permit conditions.**